NOTICE OF ANNUAL MEETING

OF BOARD OF DIRECTORS OF

CORPORATION

TO: All Directors

FROM: Secretary

RE: Regular Meeting of the Board of Directors to be held on the day of , 20\_\_

PLEASE TAKE NOTICE that a regular meeting of the Board of Directors will be held on the day of , 20\_\_ at commencing at o'clock .m., Eastern Standard Time.

You are invited to attend and participate.

CERTIFICATE

I hereby certify that a true copy of the foregoing notice was mailed, postage prepaid, on this day of , 20\_\_ , to each and every director of the above named Corporation at the regular mailing address of such director as shown in the records of the Corporation.

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Secretary