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| JOHNSON & ROCHEATTORNEYS AT LAWTYSONS CORNER8355-A GREENSBORO DRIVEMcLEAN, VIRGINIA 22102  |
| Date  |

Sheriff

County of

Re: Landlord:

Tenant :

Property:

Dear Sir:

Please have the attached Notice to Pay or Quit for Nonpayment of Rent served on the above referenced tenant at the address indicated above.

Enclosed is an original and \_\_\_ copies of the Notice. I would request that one of the copies, with the proof of service reflected thereon, be returned to the undersigned in the enclosed self-addressed stamped envelope.

Payment of your service fee is enclosed.

Should you have any questions, please contact the undersigned.

Sincerely yours,

Brien A. Roche

BAR/kkb

Enclosures

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