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| JOHNSON & ROCHE  ATTORNEYS AT LAW  TYSONS CORNER  8355-A GREENSBORO DRIVE  McLEAN, VIRGINIA 22102 |
| Date |

Re: Property Address:

Landlord:

**NOTICE TO PAY OR QUIT FOR NONPAYMENT OF RENT**

Dear \_\_\_\_\_\_\_\_\_\_:

Notice is hereby given to you as the tenants of the above leased premises that the landlord requires and de­mands payment of the rent in arrears as set forth below, as provided in the Lease Agreement for the premises.

Rent due: $

Late charge:

Miscellaneous charges:

Total amount owed: **$**

Landlord demands payment of the above sum within five (5) days of this Notice or the tenancy is terminated pursu­ant to the Lease Agreement and possession is demanded and required at the end of the five (5) days following date of service.

**PAYMENT OF RENT IN ARREARS AND LATE CHARGE PENALTY MUST BE MADE IN CASH, CASHIER'S CHECK OR CERTIFIED CHECK PAYABLE TO THE LANDLORD AND DELIVERED WITHIN SAID FIVE (5) DAYS TO THIS LAW FIRM.**

You are informed that, if the default in payment of the rent is not cured within the five (5) day period as aforesaid, a Summons for Unlawful Detainer will be filed against you on the basis of the aforesaid described nonpay­ment of rent and, pursuant to the terms of the Lease Agreement, landlord will seek recovery of all arrearages, late payment penalties, court costs,

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legal fees and damages. In connection with such legal action you have the right to defend the action in court.

Sincerely yours,

ORIGINAL NOTICE SENT TO THE SHERIFF OF \_\_\_\_\_\_\_\_\_\_\_\_ COUNTY

FOR SERVICE. COPY OF NOTICE SENT TO TENANTS

BY CERTIFIED MAIL AND REGULAR MAIL.

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