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| JOHNSON & ROCHE  ATTORNEYS AT LAW  TYSONS CORNER  8355-A GREENSBORO DRIVE  McLEAN, VIRGINIA 22102 |
| Date |

,Clerk

County Circuit Court

Re: Plaintiff :

Defendant :

Date of Judgment :

Amount of Judgment :

Dear :

Enclosed is the original and two copies of a Praecipe requesting issuance of an execution for levy on certain property belonging to the defendant as set forth therein.

I am also enclosing an Affidavit in support thereof together with our check payable to the Clerk of the Court in the amount of $ .

Sincerely yours,

enclosures